

Mountain Hub General Terms & Conditions

These terms and conditions are applicable to all agreements between Mountain Hub and its customers. These conditions also apply to any third parties who are invited to the Mountain Hub or otherwise make use of the facilities and services provided by Mountain Hub. In the event that any term is null and void, all other terms will remain applicable.

General use of Mountain Hub

The goal of Mountain Hub is to offer you a great coworking space and the opportunity to collaborate with other coworkers. There is no obligation to collaborate, but we definitely recommend it. Behave well and treat others the way you would want to be treated. Respect everyone's personal approach to 'collaboration' and 'coworking' and keep in mind that people need their privacy as well.

At the Mountain Hub's discretion, or upon notice from other members, disruptive or abusive language or behavior may result in your membership being terminated.

Mountain Hub 10 Golden Rules

1. Please respect your fellow coworkers

We are all trying to get work done, so try to be mindful and respectful of other's attention and time. Generally, if someone has their headphones on, please respect their privacy. We do support coworking and collaboration, but it is important to find a balance.

2. Don't be shy, introduce yourself to others

At Mountain Hub we support social interaction. Don't be shy, grab a coffee with another coworker or meet up for lunch. Working needs to be fun!

3. Control the volume of your voice

You may not realize it that you're speaking loudly, so please try to keep the volume of your voice at an acceptable level. If you think your call or chat might disturb others, then we recommend that you use the phone booth or meeting room.

4. Take off dirty / wet shoes

Verbier is a mountain resort and we support spending lots of time outside, however we try to keep the Mountain Hub clean. We provide over-the-shoe slippers, try to use them!

5. Keep Mountain Hub clean & tidy

Clean up your desk at the end of the day and don't forget to do your dishes. We are not your mother or cleaning lady 😊!

6. Clean up the meeting room after your meeting

You wouldn't appreciate it if you and your client arrive in a dirty meeting room, so set a good example to your coworking buddies, and leave it as you would like to find it by tidying up after using it.

7. Try to keep your work materials on your own desk

8. Wash up your dishes!

9. Contracts are non-transferable

A desk in Mountain Hub is dedicated to a person renting this desk. Like a ski pass or a membership at the gym you are not allowed to let other people use your space. Permitting unauthorised access to a non-member to the Mountain Hub may result in termination of your membership.

10. Please respect our neighbours

We are lucky to be the first renters of the Oreiller building and we are trying to build up a nice relationship with the family who own the building. Please be friendly, don't visit other floors, don't go into their offices and don't disturb them.

Use of Mountain Hub Coworking Space

- Mountain Hub agrees to provides the facilities and services during its opening hours only, which can be found at the Mountain Hub website.
- The space may only be used for work and work-related purposes, unless otherwise agreed in advance with Mountain Hub.
- The address of Mountain Hub may be used as a business visiting address of the Renter, but not as a correspondence address.
- All entrance codes are the property of Mountain Hub. The Renter is not allowed to share his/her entrance code with anyone else. In case of loss, the Renter needs to inform Mountain Hub immediately.
- In the event the Renter has agreed with Mountain Hub to work before or after opening times, the Renter agrees he shall not make any loud noise or otherwise disturb the landlord living upstairs. Please be respectful of this, otherwise the landlord will no longer permit access to the toilet facilities after opening hours, which will affect all other co-workers too.
- Renter is responsible for insurance and safety of his/her property, employees and any third parties invited into Mountain Hub.
- Renter agrees to refrain from any activity which impedes the use of Mountain Hub by others, damages Mountain Hub or the building, causes annoyance, and/or results in the increase of insurance premiums.
- Renter must use heating, electricity and water carefully.
- Renter will have to use the Mountain Hub Coworking space properly and ensure for the proper care and treatment of the working space and the outfitting. Renters shall not change the décor, furniture or other outfitting of Mountain Hub without prior authorisation of Mountain Hub.
- When the Renter is the last to leave the Mountain Hub Coworking space in the evening, the Renter is accountable for leaving the working space orderly, turning off the lights, closing the doors and windows of Mountain Hub and making sure all electrical appliances are switched off. Guiding information for closure can be found in the Mountain Hub 'Opening & Closing Info'.

Booking Cancellation Policy

- More than 2 weeks prior to the booking: free of charge (no cancellation fee)
- Between 2 weeks and 48 hours prior to the booking: 50% cancellation fee is charged.
- Less than 48 hours prior to the booking: 50% cancellation fee is charged.
- 'No show' without cancellation: 100% cancellation fee is charged.

Payment conditions

Every invoice must be paid before the Renter starts using the Mountain Hub Coworking Space, unless agreed otherwise. Mountain Hub is allowed to suspend its agreed services and commitments until full payment has been received.

Confidentiality

- Mountain Hub and Renter agree to strict confidentiality pertaining to all personal, business, commercial, financial and other confidential information of the other party and other coworkers during the duration of the Agreement and afterwards. This also applies to other people and third parties invited to the Mountain Hub.
- Renter is aware that the coworking space and meeting room facilities are accessible to coworkers and guests and is fully responsible for individual data security for documents and messages, printed, digitally and spoken.
- The Mountain Hub Coworking Space is accessible to coworkers and Mountain Hub Community members and therefore considered public domain and open workspace; therefore Mountain Hub cannot be held accountable or liable by the Renter for data security or intellectual property infringements.
- The Renter shall respect all intellectual property rights of Mountain Hub and will not copy any software delivered by Mountain Hub.
- Please be aware video surveillance is in operation in Mountain Hub for safety reasons. By entering the Hub you consent to being recorded.

Internet

Mountain Hub does not guarantee the safety and security of the network (or the connection to the Internet). It is strictly forbidden to view and download illegal contents on or from the Internet. This applies to music and video downloads, amongst other contents. Furthermore it is forbidden to use illegally downloaded software and hacking software as unauthorized connection to other coworkers' devices is also prohibited. Downloading web-contents can only take place at the user's own responsibility. Mountain Hub does not guarantee that its provided network services are consistent and/or uninterrupted at all times. Renter agrees not to download any files that contain viruses, Trojan Horses, Worms, time bombs, candlebots, corrupted files, or any other similar software or programs that may damage the operation of the network, another computer or property of another coworker or of Mountain Hub.

Other conditions

Mountain Hub has the right to change the opening hours and temporarily suspend the provision of the service during working hours for reasons of: renovation, construction, building or re-outfitting work being done in the space. Mountain Hub also has the right to shut the coworking space a few times per year for bigger events and activities hosted in the space and with provision of alternative working space for the Renter. Mountain Hub has the right to close the coworking space on public holidays or during any issues arising from events beyond our reasonable control.